



GENERAL STUDIES

DATE	SUBJECT	ACTIVITY
<p>HOSPITALITY/UTILITY STUDIES N6 Communication and Human Relations N6</p> <p><i>Revise CONCISE COMMUNICATION from Module 1 with the TVET FIRST PowerPoint presentation for COM&HR N6</i></p> <p>REMEMBER: “To effectively communicate, we must realize that we are all different in the way we perceive the world and use this understanding as a guide to our communication with others.” Anthony Robbins</p>		
6 July 2020		Telephone message Activities in the activity pack
7 July 2020		Fax Activities in the activity pack
8 July 2020		Memorandum Activity in the activity pack
9 July 2020		Formal Invitation Activities in the activity pack
10 July 2020		Mark Activities using the memorandum provided